

CBE USER GROUP

April 7, 2005

Meeting Minutes

ATTENDEES	Crystal Davis	OAM
	Dao Vissering	OAM
	Kelly Stillwagon	OAM
	Gregg Coss	OAM
	Connie Smith	Census
	Clarke Terrell	Census
	Pam Harper	OCS
	Margie Dones	NOAA (MASC)
	John Abbott	NOAA
	Jacob Nyquist	NOAA
	Jackie Johnson	OS
	Cheri Smith	NIST
	Pat Grimes	NIST
	Sandy Febach	NIST
	Lynne Phipps	NOAA (EASC)
	Gary Hill	CACI
	Scott Hedges	CACI

ADMINISTRATIVE:

- ❖ Next Meeting - The next User Group meeting is scheduled for June 2, 2005. It was discussed and agreed that meeting will take place every other month through September 2005.

DISCUSSION:

- ❖ Review of Open Action Items:

1. No Discussion - *Item Open*
2. No Discussion - *Item Open*
3. (person?) No update, no progress has been made yet – *Item Open*
4. No Discussion – *Item Open (Extended delay on this item pending Yancy Stern's return)*
5. Gary Hill stated that part of the adhoc has been written but there is more work to be done before it will be ready.
6. Use BPN Vendors Only Checkbox is also affecting Requisitions. Gary hill believes this was fixed in 5.9a. Pat Grimes will verify the fix. *Item Open*
7. Cannot load orders with GSA #'s into FPDS-NG – the system is not recognizing those numbers. Gary Hill believes that it is a Citrix/Operating System issue that is fixed on Window 2000, SP3 and later. Pam Harper verified that the new Citirx server that is

currently being tested is Windows 2003. Gary believes that it will work without problems on Windows 2003. *Item Open*

8. Sow verified that the issue is fixed with PM-2003 dated February 2, 2005. *Item Closed*
9. Tom provided a list to Pam Harper for e-mail distribution for release notes, etc. *Item Closed*
10. Crystal provided Comprizon.Suite CD's to everyone. *Item Closed*
11. No discussion – *Item Open*
12. No discussion – *Item Open*

Open Action Items (As of Close of this meeting)		
Date	Item	Who
7/8/04	1. NOAA to report on retiring old databases.	J. Abbott
7/8/04	2. K. Crowley working on the Rules of Behavior and hopes to have them out to everyone for official distribution shortly. Kevin will provide user Ids on Rules of Behavior.	K. Crowley
7/8/2004	3. V. Evans to find out from Bureaus what their requirements are for Clause Management. Put on hold until detail completed.	V. Evans
12/2/04	4. Y. Stern will send out an updated schedule with milestones and deliverables.	Y. Stern
12/2/04	5. G. Hill and Y. Stern will meet and work on the code sent by J. Nynquist on receiving data.	G. Hill / Y. Stern
12/2/04	6. G. Hill will look into the suggested vendor on the awards only.	G. Hill
1/13/05	7. G Hill. to assist with 5.9 Issue – GSA Numbers not loading correctly.	G. Hill
2/3/05	11. Yancy will send out meeting minutes for Egov group.	Y. Stern
2/3/05	12. Inputs on Gary Hill performance required to complete rating process.	All

Closed Action Items		
1/13/05	8. Dao V. will send a copy of the final draft to CACI (G. Hill) by Feb 4	D. Vissering
1/13/05	9. P. Harper is updating distribution email list to a single list for CSTARS msgs.	P. Harper
8/5/04	10. C. Davis to make Comprizon.Suite manual (CD) available to users	C. Davis

❖ **CSTARS Review – Gary Hill**

- CSTARS 5.9a has been delivered and includes:
 - Financial Interface status values have changed
 - SF18 fix that Jan had brought up previously
 - Status values for transactions that will keep the procurement from going through Financial Interface
 - Project ID field is now 9 characters

- For SAs, FPdS-NG password field now shows the number of characters for the password

❖ CSTARS Data Dictionary – Crystal Davis

- Data Dictionary was sent out last week. Crystal has received comments from NIST. So far, no feedback yet from OS, Census, NOAA. Crystal requests a reply back from those bureaus with “No Comments” or actual comments.

❖ Egov Initiatives

- FPDS-NG – Gary Hill said that when Census upgrades to the new servers then 80% of the current FPDS-NG issues should go away. Of the others, about 19% are issues with old contracts that are incorrectly reported in FPDS-NG. Gary H/Yancey S/Kevin W are working on getting a list together with contracts that are matched to FPDS-NG contracts.
- BPN/CCR – Jackie Johnson is having issues with BPN vendors becoming unmatched. Jacob Nyquist suggested that the vendor’s status with BPN might have expired and the vendor then re-added himself to BPN. Jackie will look into the vendors that she was having problems with to see if this might be the answer. Gary asked if anyone was having issues with the Legal Name vs. Doing Business As name. Pat noticed the occurrence. Jacob said that he doesn’t feel it’s an issue – his Contract Specialists have requested that the vendors put their Legal Name on the quote. Pat said that her group is putting the Doing Business As name on the 2nd line of the Address field.
- FedBizOpps – Greg Coss spoke with FBO rep. about being added to the FedBizOpps meetings. Apparently no meetings have occurred recently. Greg is interested in getting to know how FedBizOpps is working in CSTARS. Originally, there had not been a push to use it because of the recompetes for the contract. Crystal Davis is under the impression that even with a recompetes that the process would be similar. Also, the FedBizOpps people have been at many of the FPDS-NG meetings to gather “Lessons Learned” from their implementation. One main one was NOT to turn off the old system right away – to let them coexist side-by-side for a time.
- FedTeDS – Greg Cross asked if anyone was familiar with FedTeDS. No one was and he handed one their Mission Statement and additional information. Greg and Crystal will provide softcopy to everyone. Greg will not be able to attend the April FedTeDS meeting but is scheduled to attend the May meeting. Interfaces to FedBizOpps and FPDS-NG were discussed. Gary Hill asked if he would be able to attend these meetings as well. Greg Cross to find out from Richard Clark.

❖ C.Web Usernames – Gary Hill

No issues. However, Jackie Johnson has been having some issues with C.Buy this week. Apparently on the new Citrix servers, when she tries to toggle to Word, E-mail or another program, she is getting prompted by CSTARS if she wants to exit the program. She sent her information to Lorenzo at OS. Pam from OS is not aware of this issue yet. Jackie will follow up with Lorenzo.

❖ PM Survey – Crystal Davis

Will send out the information from March.

❖ Review of Today's Action Items

- Greg and Crystal to send out FedTeDS information

❖ Bureau Comments

- OS – None
- NIST – None
- Census – Clarke Terrell is interested in the testing process for the new servers and how soon they will be ready. Pam said that testing (per Tom) will be short in duration. NOAA has requested 2 weeks for testing. Gary Hill said that each Bureau is to decide when they are ready to move to the new servers. Users can already now go to the new servers and access their production data as the database was not updated. This discussion was taken offline. Pam Harper stated that it is her understanding that it will be up to the sites to determine when they are ready to let their users have access to test and use the new servers.
- NOAA – John Abbot will be submitting a ticket (dire necessity) to have the ability to submit a requisition to a specific office. Crystal is available to help with the process. Jacob mentioned that his group would also benefit from this enhancement. In addition, John Abbott indicated that 3 of the first 1000 contracts were matched between CSTARs and CFS. Most likely, they will do an “All or None” data conversion.
- CAPPS – None
- OSDBU – None
- OCS – None
- CACI – Gary is requesting that everyone please test the new system so that it can be moved up.
- OAM
 - Crystal brought up the Interface and wants to get started with scheduling meetings for the deployment. April 14 is already scheduled for Census. In addition, issues have been raised with losing functionality. Bob Bair and Carol Silverman are part of working this out. They met with the government folks this morning and this includes the Support Document issues and issues reported by NIST and NOAA.
 - A question was raised to hold less meetings during the upcoming months. It was suggested that it be quarterly. After some discussion, it was agreed to every other month.