

CSTARS USER GROUP, 11.06.03
Meeting Minutes

Attendance

Crystal Davis, OAM
Tom Cochran, OAM
Kevin Crowley, OAM
Joe Lindsey, OAM
Dao Vissering, OAM
Chris Nolte, OAM
Ed Rockenstire, NOAA
John Thompson, NOAA
Chuck Hughes, NOAA
Lynne Phipps, NOAA
Jan Dodi, NOAA
Abe Vinikoor, NOAA
David Groton, NOAA/MASC

Brenda Summer, NOAA/MASC
Pam Harper, OCS
Jim McNamee, OCS
Jacqueline Wilson, Census
Sharon Diggins, Census
Suja Madhavan, Census
Clark Terrell, Census
Judy Carrier, Census
Pat Grimes, NIST
Sandy Febach, NIST
Mark Galletta, CACI
Scott Hedges, CACI

ADMINISTRATIVE

- ❖ The next CSTARS Users Group Meeting will be held December 4, 2003 at NIST. **ACTION:** Crystal will send out a schedule of meetings for 2004.
- ❖ The October meeting was cancelled after conferencing with the SAs that were available. If a meeting is canceled, please feel free to relay any outstanding issues to the Program Office for action.
- ❖ SAs please remember to disseminate the User Group information to your users. OAM is updating the OAM web site. **ACTION:** SAs please provide comments/remarks to Tom if you think of any information you'd like to see on the web site.

CCR-FPDS/NG

- ❖ OAM/OCS is working their way through the encryption portion of the release notes. We are delayed by 1-2 weeks. We were able to test BPN Vendor record matching and did not encounter any serious defects. **ACTION:** Pam will forward copy of 5.7b release notes to the group again.
- ❖ NOAA Acquisition/Finance can not access CCR financial information. This is causing some business practice issues with NOAA. Pam is working with Kevin to give NOAA access to the BPN information so that they can test. Once this is fixed, users can begin testing the vendor matching functionality. NOAA/CASC finance community is not on board with CCR and they don't have a point of contact for CCR financial issues. CASC was given Tony Akande (OFM) as a point of contact. Requested guidance from policy on mandated systems (i.e. CCR, PPIRS), CSTARS and policy need to work together in providing policy, and implementation of such systems. **ACTION:** Pam/Kevin need to resolve technical issues surrounding the .r and .p files. **ACTION:** CAPPS provide feedback on guidance with using mandated systems.

- ❖ Due to the delay in loading the CSTARS 5.7b into Production, NOAA is going to load awards directly into FPDS-NG.
- ❖ The PIIN is still an issue. Either DoC should re-register with a two-digit PIIN or wait for CACI to fix their software. **ACTION:** Yancey to setup a meeting to discuss FPDS-NG issues/questions.

CSTARS Host Site Cost Study

- ❖ IMSG continues to perform well. The deliverable is due in December.

Disaster/Recovery

- ❖ OCS is planning another test for January 13-14 with user testing expected to occur on January 14, 2004. The test in October was the least successful test they have had. More planning is needed in order to accomplish a successful test. OCS is having difficulty getting everyone together in order to produce a Lessons Learned document. However, the initial user coordination for the test was improved this time. CSTARS will move put on a March/October schedule for this testing. **ACTION:** 1. OCS will provide CSTARS users with a Lessons Learned document in December. 2. OCS will provide a user survey form for the SAs to complete.

Comprizon.Buy 5.8

- ❖ Comprizon.Buy 5.8 offers users PPIRS functionality. NOAA and Census is expecting to use this functionality. It was made very clear that there is a strong need to have clear and concise policy direction from Headquarters. The tie between the system and policy needs to be strengthened and clearly articulated to the bureaus...simultaneously communicated to the HCOs. **ACTION:** Dao will relay this concern/issue to Leslie/Nancy.

OCS Costs

- ❖ Jim McNamee reported that "business is good. Costs are going down."
ACTION: 1. Jim will provide an itemized bill to each bureau. Data warehouse costs will be included. 2. Overall costs for CSTARS will be reported to Debra for reporting back to the CITRB.

NOAA DPA

- ❖ Overall phone calls have decreased. All DPAs have been trained. MASC still has some SAs who need training.

Formatting Issue Enhancement Form Submitted

- ❖ The CACI work around is working.

TAC Request FM040 screen

- ❖ No issues have been reported. **ACTION:** Jackie will check with Census.

Teleconference Equipment Polygram

- ❖ The equipment seems to be working well. No issues to report.

User Manuals

- ❖ CACI will be providing DoC with Comprizon.Buy User Manual 5.6. **ACTION:** Mark to deliver to Tom next Thursday.

User Comments

- ❖ OS+ - No comments.
- ❖ NIST - No comments.

- ❖ NOAA - Would like to see a revised time schedule for the FPDS-NG release. Jan plans to talk with Helen and recommend that NOAA go to FPDS-NG directly. **ACTION:** Tom to revise project plan and give users implementation schedule.
- ❖ Census - Reported a password problem on the CITRIX screen. Evidently only the \$ special symbol can be used as part of a valid password. **ACTION:** Pam will investigate.

Other ACTION Items

- ❖ Crystal to schedule meeting with Jackie to address Clarks' email questions.
- ❖ Tom to provide FY04 Project Plan to SAs. This will include our plans to perform Market Research.