

CSTARS User Group, 02.06.03
Meeting Minutes

Attendance

Opening Remarks

- ❖ Next meeting, March 6.

Open Actions

- ❖ **CACi OAM contract vehicle** - Team leads have not received copy of contract vehicle. CSTARS Bureaus specific needs;
 - Census - Understanding contract mods
 - NIST - list of classes
 - NOAA - Ad hoc for PALTS, ready req date, requesting SA meeting and or conference. Mike, suggested the use of BSC for ready req date. Thompson, BSC not used for day to day operations. Formatting still an issue (52.212.5).
 - O/S - Need training for new employees
 - **ACTION** - Monica provide date for O/S Clause Management training (requested D. Richardson)
 - **ACTION** - For SA meeting send topics for the agenda to Crystal 02.25.03
 - **ACTION** - Crystal to follow-up w/NOAA on issues
 - **ACTION** - Crystal follow-up with CACi on update
 - **ACTION** - Chris provide written instructions on how to use OAM contract vehicle
 - **ACTION** - Follow-up w/Monica on OS+ specific issues
- ❖ **Release Notes** - Sent out to SA's 02.06.03
- ❖ **Interface** - Debra, systems requirements are complete and sent to bureau's for comments, due 02.21.03. Front end (requisition has not been decided). Question was asked, can bureau's participate on EAI technical evaluation team
 - **ACTION** - Gary Baker to ask Bill Starr if bureau can participate on EAI technical evaluation team
 - **ACTION** - Provide team leads schedule for interface, EAI
- ❖ **Data Warehouse** - Yancey, CACi working hard, all CSTARS data has been submitted. SPS almost complete, met in Gaithersburg matched 281 report. Met w/Census CAMS hoping to get file on data. Goal is to shut down legacy systems.
 - **ACTION** - Yancey provide milestone schedule to team leads.

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- ❖ **Clause Management Class NOAA Field Centers**
 - Abe Vinikor (WASC) - proposed week of March 3rd
 - Marjie (MASC) - April 14-30
 - Lynne email for dates
 - **ACTION** - Follow-up to confirm dates, logistics

- ❖ **CCR** - Crystal, attended CCR Day at White House Conf. Center. Meeting very informative gave overview of CCR mandate, also had panel discussion of agencies currently linked to CCR. The mandate deadline for CCR 10.01.03 has been extended. For more info. www.ccr.gov Agenda item for CASD meeting w/CACI for Comprizon.buy CCR compliance.

- ❖ **Web Focus Sessions** - CACi will host Demo in mid March for current and future customers of Comprizon.buy. Information will be forthcoming. Bureaus expressed concerns of CACi's promise to include agencies in the development stages of the web version. Agenda item for CASD meeting w/CACi.

- ❖ **OCS** - Sent out a memo outlining steps involved w/the need of Work Load Manager (WLM). Assuring WLM will resolve the system problems, OCS requested patience until contract award of WLM. In the meantime OCS will provide a temporary fix this weekend, which will require 1 hour downtime. Pam will notify SA's accordingly.

Bureau Comments

- ❖ O/S - **ACTION** - provide Crystal w/ dates for clause management training, and new users training
- ❖ NIST - Web focus, what happened to working sessions?
- ❖ Census - Web focus, what happened to working sessions? Last upgrade OCS did not follow-up. Jeffersonville printer issues, OCS answer by Monday. Security printing problems, 2100 crashing system, corrupt print driver.
- ❖ NOAA - Web Focus, what happened? Change over schedule
- ❖ OCS - Semi-annual disaster recovery test scheduling issues. Work w/Kevin on test details, next test 03.31.03 Sunguard Management assistance to support not having test end of fiscal year.
- ❖ OSDBU - TJ not getting subcontracting (294/295) info. in CSTARS, looking to automate process, possibly CSTARS

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